

M E M O R A N D U M

To: Public Safety Communications Advisory Commission (PSCC) Members & Interested Parties

From: Aaron Sandeen, Deputy Director and State CIO, ADOA

Re: Sunset of the Public Safety Communications Advisory Commission (PSCC)

Date: February 13, 2014

In accordance with Arizona Revised Statutes § 41-3014.16, the Arizona Public Safety Communications Advisory Commission (PSCC) will sunset by operation of law on July 1, 2014. After considering recent legislative deliberations and reports, examining current operations and consulting with the Office of the Governor, the Arizona Department of Administration (ADOA) has begun to develop and implement a plan that will wind down all Commission operations by July 1, 2014.

The Commission has achieved considerable success over the years under the Arizona Department of Public Safety, the Government Information Technology Agency and the Arizona Department of Administration's Arizona Strategic Enterprise Technology (ADOA-ASET) Office. However, it is now time to sunset the organization.

This memorandum provides initial information regarding the wind down of the Commission and Public Safety Interoperable Communications (PSIC) Office activities consistent with the provisions of A.R.S. § 41-2956. We are committed to working with our partners and the broader stakeholder community to ensure the sunset process is as smooth as possible. The following activities will take place during the next two months to establish an orderly close-out:

1. Work in Progress – All projects, programs and activities of the PSCC, Statewide Interoperability Executive Committee (SIEC), and PSIC Office will be reviewed to determine viability of transfer and sustainability. The PSIC Office will complete existing grant funded projects with a focus on sustainability.
2. Meetings – The State is suspending activities of the PSCC and related committees effective immediately. All future commission meetings and subcommittee meetings are cancelled effective immediately. We will schedule public work sessions in the near future to discuss specific transition items.
3. Funding – Effective April 1, 2014, ADOA will cease General Fund expenditures on the PSCC.
4. Personnel – ADOA will work with current Commission related employees to find suitable positions in ADOA or elsewhere in state government.
5. Contracts – Evaluate existing contract relationships to modify, terminate or transfer authority to other agencies as necessary.

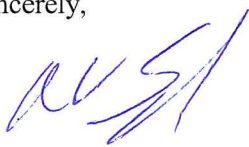
6. Assets – Effect transfer of all assets and documentation, including all physical assets, historical records, electronic distribution lists, MOUs, IGAs and other documentation.
7. Communications – Ensure stakeholders are informed of the status of wind down activities and any transfer in responsibilities or functions as appropriate. Web pages updating all interested parties regarding PSCC activities will be posted at least twice monthly on the PSIC web site www.azpsic.gov during the transition period.
8. SIEC – The Statewide Interoperability Executive Committee is an independent committee that holds authority over 700 MHz, VHF and UHF interoperability frequencies in Arizona. PSIC Office staff will work with the SIEC chairs during the transition to prepare the Committee to operate without State support.
9. FirstNet – Transition the public safety broadband project into a stand-alone Arizona FirstNet program.

We want to ensure the resources and capabilities created by the Commission over the past ten years are maintained as much as possible. To that end, we will coordinate with our State partners, existing committees and other parties to facilitate an orderly transition including information that may be available to help Arizona and its political subdivisions address interoperability issues and public safety communication challenges.

I want to thank all those who have served the Commission and the people of Arizona. Your knowledge and experience was invaluable in helping us to advance public safety interoperability in Arizona. In particular, I want to acknowledge the tremendous work and dedication of the PSIC Office staff – past and present. Your commitment to excellence has left a lasting mark on Arizona's public safety community.

I invite you to participate in the soon to be scheduled work sessions to discuss specific transition items. We are particularly interested in your thoughts on the best course of action to make this transition a success.

Sincerely,



Aaron V. Sandeen
Deputy Director & State CIO
Chair, Arizona Public Safety Communications Advisory Commission